

**WOODLAND PARK COMMUNITY GROUP**  
**Registered Charity No. 1089740**

**ANNUAL GENERAL MEETING 2020**  
**Sunday December 6 2020 at 10am**  
**Woodland Park (*Fox & Hounds* car park)**

**DRAFT MINUTES**

**PRESENT:** Eric Reed Steve Porter Rachel Porter Diane Andrewes

**1 Hon. Secretary's WELCOME & OPENING REMARKS** regarding the organisation of the AGM in the Covid-19 context. All relevant papers had been circulated prior to the meeting and Trustees had been invited to respond with any amendments.

**2 APOLOGIES:** David Chun

**3 MINUTES OF 2019 AGM** were agreed as a correct record

**4 ANNUAL REPORT 2019 – 20** presented by the Hon. Secretary - was adopted. It was noted that there had been greater use of the Park daily by local residents and their families during the Covid-19 period and, in particular, by dogwalkers. The paths were well used, with new diversions where there were obstructions. The stream was free-flowing, invasive plants had been removed and there was a surprising lack of litter.

**5 ANNUAL ACCOUNTS 2019 – 20** were accepted. A closing balance of £955 was noted.

**6 APPOINTMENT OF TRUSTEES:** (*no fewer than 6 and not more than 12*)

David Chun David Lennox Diane Andrewes Tony Osmond Eric Reed.  
Steve and Rachel Porter had been co-opted in March.

**7 RE-ELECTION of OFFICERS**

CHAIR: David Lennox proposed David Chun, seconded Diane Andrewes

VICE CHAIR: Eric Reed proposed Diane Andrewes, seconded David Chun

HON. SECRETARY: Diane Andrewes proposed Eric Reed, seconded David Chun

HON. TREASURER: David Chun proposed Eric Reed, seconded Diane Andrewes

WEB MASTER: Steve Porter proposed Diane Andrewes, seconded David Chun

**8 RE-APPOINTMENT OF MANDATE SIGNATORIES:**

David Chun Diane Andrewes David Lennox Eric Reed

**9 QUARTERLY PROGRAMME OF FORMAL MEETINGS FOR 2021**

**March 7 June 6 September 5 December 5 (1<sup>st</sup> Sunday)**

(Other informal working parties and individual activity as volunteered or necessary.)

**10 AGREED ACTIONS FOR 2021**

**10.1 To continue the implementation of the Woodland Park Management Plan.**

**10.2 To revise the Constitution and, in particular, to re-name the charity as  
Bursledon Woodland Park Trust.**

**10.3 To prepare accessible footpath routes for dedication as public rights of way.**

**10.4 To re-instate the Website.**

*There being no further business, the meeting closed at 10.20am*